

Administrative Committee (AdCom) Representative Job Description

The responsibility of the Society Representative to the Sensors Council (SC) AdCom is to provide the SC with insights and positions that are in support of the sponsoring Society, and to carry back Sensors Council positions and statements to their sponsoring Societies. The individual representative is to guide activities and committees in areas of concern that are jointly shared with other IEEE Societies and participate in SIG meetings as requested (funded by the sponsoring Society, the SC or the Technical Advisory Board (TAB)) and to keep the SC informed on the new products and technologies that are shared with other supporting Societies. The individual can propose and lead us in studies that mutually benefit their sponsoring Society and the Sensors Council.

The normal term of the representative is two years, and the individual can be reappointed at the discretion of the sponsoring Society President or the VP – Tech Affairs. The Society Representative to the Sensors Council AdCom is to serve no more than two consecutive terms. With a term (2 year period) off from the SC AdCom, the individual is eligible for another two terms as reappointed by the Sponsoring Society. However, the Societies are encouraged to appoint new representatives to the SC AdCom to become the basis for new idea and policy generation. The Society Representative to the SC AdCom is expected to attend the annual AdCom Meeting each year. This meeting is held either before or after our annual Sensors Conference.

We encourage the AdCom members to serve on the various awards, scholarship or technical committees of the SC. It is a constitutional requirement that SC ExCom members to have served on the SC AdCom to be eligible to run for officer positions (ExCom) which requires a much higher level of participation.