

## Sensors Council Awards Procedures

The awards procedures are administered by the IEEE Sensors Council Awards Chair (AC). The Past-Past President of the Council serves as the Awards Chair.

### 1 IEEE SENSORS COUNCIL AWARDS

The IEEE Sensors Council presents the following annual awards:

- **IEEE Sensors Council Technical Achievement Award - 4 Awards:**  
*An Early Career and an Advanced Career Award in the field of Sensors; and an Early Career and an Advanced Career Award in the field of Sensor Systems or Networks*
- **IEEE Sensors Council John Vig Meritorious Service Award**
- **IEEE Sensors Council Outstanding Service Award for Promoting Gender Diversity**
- **IEEE Sensors Journal Best Paper Award**
- **IEEE Sensors Journal Best Paper Runner Up Award**
- **IEEE Sensors Council Young Professional Award**
- **IEEE Sensors Council Outstanding Chapter Award**
- **IEEE Sensors Council Lifetime Contribution Award**
- **IEEE Sensors Letters Best Paper Award**
- **IEEE Sensors Letters Best Paper Runner Up Award**
- **IEEE Internet of Things Journal Best Paper Award (Co-Sponsored)**
- **IEEE Internet of Things Journal Best Paper Runner Up Award (Co-Sponsored)**
- **IEEE Internet of Things Journal Outstanding Service Award (Co-Sponsored)**

### 2 PROCEDURES

The Awards Chair appoints award committee chairs for each of the Council awards. (The Best Paper and Runner Up awards are handled by the same committee). Award committee chairs are typically members of the ExCom responsible for the corresponding area.

With the AC approval, the committee chairs appoint members of their committees. Each award committee should include at least three members including the chair. For the Sensors Journal best paper awards, members should include the present/past editors (EICs, senior or associate editors) of the Journal or related publications. The committee lists are to be approved by the Awards Chair by February 15 of the award year.

#### 2.1 Nominations

Invitations for Nominations for the all the Council's awards shall be published on the IEEE Sensors Council Website and in the IEEE Sensors Council Newsletter by February 15 of the award year. Call for Nominations shall also be distributed to the Council AdCom, the Sensors Journal Editorial Board, Council Chapters, and to Editors of Member Society Newsletters, with a request that the Call be published. Nomination forms can be found on the IEEE Sensors Council website ([www.ieee-sensors.org/awards](http://www.ieee-sensors.org/awards)).

The deadline for nomination for the Council awards submissions is May 15 of the award year. The Awards Chair may extend the award submission deadline if needed.

## 2.2 Conflict of Interest

Award committee members may not nominate or endorse candidates for the award that their committee is adjudicating, nor can they be considered for that award.

## 2.3 Adjudication

Each award committee shall collect the complete nomination material of the related award and propose the recipient to the Awards Chair by May 31. If there are multiple worthy nominations, an alternate will also be submitted. If a committee decides that none of the nominees meets the high standards for a given award, that award shall not be given in that year. The award committee chair shall communicate this result to the Awards Chair with appropriate justification.

The Awards Chair will forward the award recommendations to the Council's President. After approval, the Council President shall inform the AdCom of the selected winners. The President will inform the selected awardees and announce the results appropriately (target date: June 15).

## 2.4 Rollover Nominations

The nomination package for award nominees will be automatically rolled over for consideration in the following year if all of the below criteria are met:

- Nominee falls within the top 50% (rounded up to nearest whole number) based on the rubric scores from the respective awards committee AND
- Nominee meets the eligibility criteria for that award in the following year AND
- Nominee is not a rollover candidate from the previous year.

## 2.5 Presentation

The Awards are to be presented to the awardees at an appropriate event held in conjunction with the annual IEEE SENSORS Conference.

Revised: November 2022